

**NIGERIAN ASSOCIATION OF
PETROLEUM EXPLORATIONISTS (NAPE)**

ANNUAL GENERAL MEETING

**MINUTES OF THE MEETING OF THE ANNUAL
GENERAL MEETING OF NAPE (“THE AGM”)**

5PM ON MONDAY NOVEMBER 13, 2023.

EKO HOTEL, LAGOS.

S/N	ITEM, PRESENTATIONS AND DISCUSSIONS	LINES
1	<p>Introduction and Opening Remarks</p> <p>The agenda for the meeting were:</p> <ul style="list-style-type: none"> a) <i>Arrivals</i> b) <i>Opening Prayer</i> c) <i>President’s Opening Remarks</i> d) <i>Reading of minutes of the 2022 AGM</i> e) <i>Observations and Adoption of 2022 AGM Minutes</i> f) <i>Matters arising from 2022 AGM minutes.</i> g) <i>President’s Report</i> h) <i>Board of Trustees Annual Report</i> i) <i>Advisory Council Annual Report</i> j) <i>2022/23 General Secretary’s Report</i> k) <i>2022/23 Financial Secretary’s Report</i> l) <i>Auditor’s Report</i> m) <i>Presentation and adoption of New BoT team</i> n) <i>Proposal for New Chapter Creation</i> o) <i>Presentation of 2023 Elections Results</i> p) <i>AOB</i> q) <i>Vote of Thanks</i> r) <i>Motion for Adjournment</i> s) <i>Closing Prayer</i> 	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>11</p> <p>12</p> <p>13</p> <p>14</p> <p>15</p> <p>16</p> <p>17</p> <p>18</p> <p>19</p> <p>20</p> <p>21</p>
2	<p>Call to Order:</p> <p>The NAPE General Secretary, Dr. Emmanuel Maduawia called the AGM to order.</p>	<p>22</p> <p>23</p>
3	<p>Opening Prayer:</p> <p>The 2023 NAPE Annual General Meeting was declared open by 5:05 pm with an opening prayer by Onuoha Paul.</p>	<p>24</p> <p>25</p> <p>26</p>
4	<p>Opening Remarks by the President:</p> <p>The President of NAPE, Elliot Ibie FNAPE in his opening remarks welcomed all members and participants at the 2023 AGM and expressed his gratitude to all those who contributes to the growth and success of NAPE. He urged members to manage time and be proactive with contributions and submissions in the AGM to ensure a fruitful meeting for all.</p>	<p>27</p> <p>28</p> <p>29</p> <p>30</p> <p>31</p>
5	<p>Adoption of Agenda</p> <p>The motion for the adoption of the agenda for the 2023 AGM was moved by Professor Mathew Ndong and seconded by Mrs. Patricia Ochogbu FNAPE.</p>	<p>32</p> <p>33</p> <p>34</p>
6	<p>Reading of minutes of 2022 AGM</p> <p>Although the minutes of 2022 AGM was published through members email, the minutes was also read for the benefit of members who hitherto have not gone through the minutes.</p>	<p>35</p> <p>36</p> <p>37</p>
7	<p>Observations and Adoption of 2022 AGM Minutes</p> <p>Observations from the minutes of the 2022 AGM include the following:</p> <ul style="list-style-type: none"> a) Misspelt name of Mr. Ochogbu FNAPE. b) Typographic error for NAPE’s money. c) Incorrect address, Mr. Jim Orife not chief – To correct in all the document. d) Typographic error in Dr. Mohammed Malah. e) Missing correct address of ‘Dr.’ Sunday Amoyedo 	<p>38</p> <p>39</p> <p>40</p> <p>41</p> <p>42</p> <p>43</p> <p>44</p>
8	<p>Matters arising from last AGM.</p>	<p>45</p>

	a) Dwindling membership interest	46
	b) Poor election participation	47
	c) NAPE Focal Points	48
9	President’s Report	49
	The President in his report thank members for their continued support through a very challenging year marked by socio-economic downturn as a result of the removal of fuel subsidy and the floating of the Naira. While acknowledging that this situation has led members to adjust their lifestyles, he assured members that the Executive Committee members continued to seek avenues to join policy discussions on ways to improve the current situation.	60 61 62 63 64 65 66 67 68
	The President briefly highlighted some of NAPE activities including the ongoing search for a new secretariat location. Financial management measures, sponsorship outreach, and investment opportunities. He further highlighted the sale of Sangotedo property and ongoing litigation concerning the Ogombo property.	56 57 58 59 60
	Continuing education initiatives highlighted include the virtual Summer School and collaborations with organizations like NMGS. The NAPE Foundation's issues with its Naira account suspension were also reported to be resolved. Collaboration efforts with various organizations and participation in international events were highlighted with attendance to the Sub-Saharan Africa International Petroleum Exhibition & Conference (SAIPEC), the Nigerian International Energy Summit (NIES) the Nigerian Oil & Gas (NOG) Conference and the SEG/AAPG IMAGE Conference which either had speaking slots or created sidebars for collaboration.	61 62 63 64 65 66 67 68
	The President also reported the Young Professionals' change in leadership and their initiatives with a good geographic spread from Lagos to Warri and Kano. The President also gave an overview of the election process for the offices of the President Elect, Vice-President and UAP Chair while noting the decline in interest in candidate participation. The importance of sustaining the association's value proposition and encouraging member involvement in leadership roles was emphasized.	69 70 71 72 73 74
	The President also presented the following to the assembly as recipients of the 2023 NAPE awards:	75
	NAPE Fellowship Award:	76
	1. Kazeem Koleoso	77
	2. Kareem Fatai Folorunso	78
	3. Wilson Edet Osung	79
	4. Prof. Charles Ofoegbu	80
	5. Alhaji Muktar Zanna	81
		82
	NOELA Award:	83
	1. Dr. S. L. Fadiya	84
		85
	YP Award:	86
	2. Ifeanyi Ikwueze	87
		88
	The President also highlighted a proposal for a new North American Chapter, subject to AGM approval. Lastly, the President closed by expressing gratitude to various stakeholders, acknowledging their contributions to the successful year, and thanking attendees for their time, inviting them to enjoy the rest of the conference.	89 90 91 92
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	Comments & Remarks from AGM on the President’s Report	94
	1. Dr. Mayowa Afe thanked the President and Exco for the good outing for NAPE during the year. He mentioned that there is a proposal for the creation of a NAPE North America Chapter and asked that the AGM considers and supports the creation of the new chapter.	95 96 97 98
	2. Dr. Mayowa Afe further stated that he noticed that the Aret Adams award wasn’t contained in the list of awards mentioned by the President and wondered why. The Vice President stated that there was no nomination or application for the Aret Adam’s Award category which is why no one was listed for the award.	99 100 101 102 103
	3. Dr. Mayowa Afe further stated that he noticed that NAPE is a bit distant to the government and mentioned that there is a need for NAPE to get close to the government, especially the National Assembly where policies which affect the industry are being formulated daily.	104 105 106
10	Board of Trustee (BOT) Annual Report	107
	The report was presented by Chief Chamberlain Oyibo, FNAPE, who stated that the 5-man Board of Trustees (BoT) is composed of distinguished members including himself, Dr. Daniel Lambert-Aikhionbare, FNAPE, Mr. James Orife, FNAPE, Dr. Olayiwola Fatona, FNAPE, and Dr. Austin Avuru, FNAPE, with Dr. Emmanuel Maduawia serving as the Secretary to the Board.	108 109 110 111 112
	In terms of roles and responsibilities, it was reported that according to Section 16 of the 2020 Amended Constitution, the BoT's duties are outlined as follows:	113 114
	1. The Board of Trustees, consisting of five (5) Active or Emeritus members nominated by the Executive Committee and ratified at the Annual General Meeting, shall hold office for five (5) years.	115 116 117 118
	2. The Trustees are empowered to accept and hold in trust all movable and immovable assets belonging to the Association in their joint names on behalf of the Association. An Asset Management Committee (AMC) is to be established by the Board of Trustees to oversee all assets of the association.	119 120 121 122 123
	3. All necessary documents requiring signatures or execution by the Trustees may be signed by the chairman and one (1) other member of the Board of Trustees.	124 125 126
	4. The Board of Trustees is tasked with ensuring the incorporation of the NAPE Foundation (The Foundation) as a non-profit Trust Fund in accordance with the Laws of the Federal Republic of Nigeria, aligning with the vision, mission, and core values of the Association. The Trustees are also responsible for overseeing the NAPE Foundation.	127 128 129 130 131
	5. The Board of Trustees is required to convene a minimum of three (3) meetings annually.	132 133
	Regarding major highlights of the year, it was reported that the BoT held three (3) virtual meetings throughout the year to support the endeavors of the NAPE Executive Committee and Project Implementation Committee.	134 135 136 137
	Concerning NAPE Landed Properties, significant updates and resolutions were provided as follows:	138
	i. The BoT concluded the sale of Sangotedo land, ensuring all necessary documentation was in place to progress the sale.	139 140 141

	<ul style="list-style-type: none"> ii. The VP were tasked with identifying potential properties for the acquisition of a new office Secretariat. iii. BoT resolved to put on hold the sale of Femi Okunnu properties pending when new building is acquired for the NAPE secretariat. iv. The BoT approved that any necessary repair work at the secretariat should be carried out without delay. <p>The BoT Chairman reported activities regarding relationship with the executive committee including the following:</p> <ul style="list-style-type: none"> a. Maintaining a cordial relationship with ExCo's and having regular meetings. b. Exco sought legal means of extending the BoT Tenure to November 2023 which was seamlessly achieved. c. Relocation of NAPE fund's out of First Bank following a resolution reached at joint meetings with Exco. d. The BoT Tasked the President to seek worthy divestment of NAPE's Naira cash immediately. <p>On the NAPE Foundation, the BoT mention that they continue to have oversight function over the Foundation while providing guide and care where necessary.</p> <p>Having served five (5) years as mandated by the Constitution which marks the end of their tenure, the BoT Chairman on behalf of all the BoT members thanked NAPE for the opportunity to serve. The Chairman also wishes the incoming Trustee members the best in their service years to NAPE.</p> <p>Finally, the Trustees expressed their sincere appreciation to the Executive Committee for their time and effort to serve the Association and also thank all those who contributed to NAPE.</p> <p>Remarks/Comments from Board of Trustees (BoT) Annual Report</p> <ul style="list-style-type: none"> A. Dr. Mayowa Afe thanked the BoT Chairman and all the other members of the BoT for their service and dedication to NAPE. Particularly, Dr. Afe exulted the BoT Chairman for the dignity and honour he has brought to NAPE. Dr. Afe further queried to know since the land at Sangotedo has been sold, what are we doing with the money as any money kept in the bank depreciates. B. Emeka Ezekwelu thanked the BoT members for their service and welcome the incoming trustees while urging them to follow in the steps of the past administration and to do more. 	<p>142</p> <p>143</p> <p>144</p> <p>145</p> <p>146</p> <p>147</p> <p>148</p> <p>149</p> <p>150</p> <p>151</p> <p>152</p> <p>153</p> <p>154</p> <p>155</p> <p>156</p> <p>157</p> <p>158</p> <p>159</p> <p>160</p> <p>161</p> <p>162</p> <p>163</p> <p>164</p> <p>165</p> <p>166</p> <p>167</p> <p>168</p> <p>169</p> <p>170</p> <p>171</p> <p>172</p> <p>173</p> <p>174</p> <p>175</p> <p>176</p> <p>177</p> <p>178</p> <p>179</p> <p>180</p>
11	<p>Advisory Council (AC) Annual Report</p> <p>The Advisory Council report was read by the Chairman of the council where he started by welcoming all members to the AGM and then went further to reel out the activities of the AC for the period under review summarized below:</p> <ul style="list-style-type: none"> i. The AC met and held deliberations a total of thirteen times with two out-standing closeout meetings scheduled before the end of the year. ii. A valedictory session was held for members whose tenures have expired at the first meeting of the AC. 	<p>181</p> <p>182</p> <p>183</p> <p>184</p> <p>185</p> <p>186</p> <p>187</p> <p>188</p> <p>189</p>

	<ul style="list-style-type: none"> iii. The AC set to develop the standard operating procedures for the honours and awards committee. 190 191 192 iv. Issues relating to irregularities with the names of the BoT members who are signatories to the NAPE First Bank account which resulted in an inability to withdraw funds from the account was also resolved. 193 194 195 196 v. NAPE foundation contributions by members were also discussed to encourage members to make their one-time contributions. 197 198 199 vi. The AC also discussed a courtesy visit by the NAPE President to the family of Mr Reginald Mbah who was a member of the AC before his death. 200 201 202 vii. The AC also discussed other courtesy visits by the President of NAPE to other associations and organizations. 203 204 viii. A draft report was received by the AC from the Committee developing the Standard Operating Procedure for the Honours and Awards committee. 205 206 207 ix. A draft report on the Guidelines for Grants-in-Aid was also received. 208 209 x. The AC also interviewed candidates for the position of President Elect, Vice President and endorsed the candidature of successful contestants as required by the NAPE constitution. 210 211 212 xi. At an extra-ordinary meeting of the AC with the ExcOs, the Honours and Awards guide as well as the guidelines for the Grant-in-Aids was handed over to the NAPE president. 213 214 xii. A meeting was also held where the recommendations for the honours and awards was presented to the AC by the Exco. 215 216 217 xiii. An extraordinary session was also held between AC and Exco to discuss the nominations for honours and awards and provided justifications where a nomination was declined. 218 219 220 xiv. The AC reported that there were no disciplinary issues for the period under review. 221 222 xv. The AC report ended by thanking the President and Exco for the cordial working relationship for the period under review. 223 224 225 <p>Comments and Remarks 226</p> <ul style="list-style-type: none"> a. A point of observation was raised for an oversight in recognizing the death of an AC member during the period under review. A moment of silence was observed. 227 228 b. Another issue raised by the AC Chairman was absence of members of the AC during meetings and suggested that before members are nominated to the AC, they should be consulted and briefed of the requirements for being an AC member. 229 230 231 232 	
12	<p>General Secretaries Reports</p> <ul style="list-style-type: none"> i. The General Secretary welcomed all members to the 2023 NAPE AGM and thanked everyone for their service to NAPE. The GS further went on to present the following: 233 234 235 236 237 	

	ii. A summary of the Exco meetings held for the year being a total of 22 sessions meetings (12 monthly meetings and 10 emergency meetings).	238 239 240
	iii. The GS presented a summary of the meetings with the BoT and AC and thanked them for the cordial relationship with the Exco.	241 242 243
	iv. The GS highlighted a summary of the roadshows undertaken by the President and Exco during the period under review which helped to strengthen known relationships and opened new vistas of relationship for NAPE.	244 245 246
	v. The GS also presented the programs of the University Assistance Program (UAP) where some new chapters were inaugurated including:	247 248
	a. Alex Ekwueme Federal University, Ndufu-Alike, Ebonyi State.	249
	b. Niger Delta University, Bayelsa State.	250
	c. Kwara State University, Kwara State.	251 252
	vi. The GS also highlighted technical sessions and workshops organized by the UAP and the NAPE-NMGS mini conference.	253 254 255
	vii. The GS also highlighted that a total of 28 technical/business meetings for the period under review which were all successful and well attended.	256 257
	viii. The GS presented the status of NAPE properties at Sangotedo and Ogombo in Lagos.	258 259
	ix. The GS highlighted the membership status of NAPE and membership engagement activities and opportunities to help in fostering a vibrant and engaged community.	260 261 262
	x. The GS highlighted the ongoing search for a new and befitting secretariat for NAPE.	263
	xi. The GS highlighted that NAPE lost some members during the period under review and prayed for their souls.	264 265 266
	xii. The GS concluded by thanking everyone for their continuous support to NAPE and prayed that this year's AGM reflects the commitment to growth and continuous enhancement of NAPE.	267 268 269
	Comments and Remarks	270
	1. Tunbuson sought to know what 'emergency meetings' mean as mentioned by the GS, what were those emergencies. The GS stated that they are actually ad-hoc or special meetings rather than 'emergency meetings' as captured.	271 272 273 274
	2. A statement was made critiquing the graph presented on membership strength of NAPE by the GS especially as the graph contained a lot of inactive members. It was further stated that inactive members should not be carried as members and if anyone wishes to reinstate their memberships, they should go through the process as enshrined in NAPE's constitution.	275 276 277 278 279
	3. Mr Ajibola Oyebamji FNAPE stated that the NAPE asset disposal and acquisition has lingered which is eroding value, as such, he suggested that this should be looked into by all stakeholders and closed out immediately.	280 281 282
13	Presentation and Adoption of New BoT Members	283 284 285

	<p>The President highlighted that due to the end of tenure for the existing members of the BoT, Exco has deliberated and considered the following members for adoption via a simple majority vote as the new BoT members of NAPE.</p> <ol style="list-style-type: none"> 1. Dr. George Osahon FNAPE 2. Prof. Mosto Onuoha FNAPE 3. Mr. Babajide Agbabiaka, FNAPE 4. Mrs. Adedoja Ojelabi, FNAPE 5. Dr. Nosa Omorodion FNAPE <p>Dr. Mayowa Afe FNAPE applauded the ExcOs for this feat and moved motion for the adoption of the above names as NAPE’s new BoT for the next five (5) years. Dr. Layi Fatona FNAPE seconded the motion.</p>	<p>285 287 288 289 290 291 292 293 294 295 296 297 298</p>
14	<p>Proposal for a New Chapter Creation</p> <p>Mr. Femi Esan presented a proposal for adoption at the AGM for a new chapter creation as the NAPE North America Chapter to cater for members of NAPE who currently reside and work in North America, particularly Canada and America.</p> <ol style="list-style-type: none"> 1. Dr. Mayowa Afe applauded the presentation and supported the call for the creation of the Chapter to be ratified at the AGM as the setting up of a new chapter is always welcome and a plus for NAPE. 2. Mr. Goodluck Adagbasa sought to know as he sees some of the names on the presentation for the Chapter being members that are currently in Nigeria. Mr Femi responded that the presentation is dated and that some of the members have been redeployed back to Nigeria. Mr. Femi further stated that the presentation will be updated and forwarded to the Secretariat. 3. After further deliberations and considerations, the proposal for the creation of the Chapter was put to a vote via a single majority vote and the New Chapter was ratified. 	<p>299 300 301 302 303 304 305 306 307 308 309 310 311 312 313</p>
15	<p>Presentation of Election Results</p> <p>The Chairman of the NAPE Election Committee, Mr. Goodluck Adagbasa made a presentation of the election results for the newly elected Exco’s for the positions of President Elect, Vice President, and the NAPE University Assistance Program (UAP) Chairman.</p> <ol style="list-style-type: none"> 1. The results were welcomed by all and the President thanked the Electoral Committee for doing a thorough job. 2. The results of the election were ratified and the candidature of the contestant with the highest votes was ratified. 	<p>314 315 316 317 318 319 320 321 322</p>
16	<p>Financial Secretary’s Report</p> <p>The Financial Secretary, Dr Charles Otoghile presented the financial report to the AGM as contained in the 2023 NAPE AGM Annual Report and Financial Statements. The year under review covered the period from October 1st 2022 to September 2023.</p>	<p>323 324 325 326</p>
17	<p>Auditor’s Report</p> <p>The Independent Auditor’s report was presented by the auditors from O & O Partners (Chartered Accountants) as contained in the Financial Statements presented at the AGM.</p> <p>Comments and Remarks</p> <ol style="list-style-type: none"> i. Mr. Ochogbo FNAPE raised an observation on page 52 of the AGM booklet that the NAPE Foundation levy is lumped with NAPE operating expenses. 	<p>327 328 329 330 331 332 333</p>

	<ul style="list-style-type: none"> ii. Mrs. Patricia Ochogbu FNAPE also stated that gains recorded on the statements were mostly from the sale of NAPE assets and exchange rate gains, as such, this shouldn't be regarded as real revenue and encouraged that AGM think outside of that. iii. Mr. Toyin Akinosho sought to know how NAPE is generating income? And further stated that Technical Meetings of NAPE are now cost items as they don't generate revenue. He stated that this should be looked at critically and consider making it a revenue generation item. iv. The BoT chairman highlighted that the membership model of NAPE needs to be looked at critically and maybe a change in membership dues be considered in light of inflation. v. Mr. Kennedy highlighted that the table of income on page 40 row 5 records an increase of 245% in total income, he sought to know whether this monies are regarded as revenue or profit. vi. Mr. Agbabiaka FNAPE stated that NAPE fund utilities are supposed to be captured under NAPE foundation. <p>After all comments, remarks and clarifications, a motion to adopt the financial report was moved by Mr. Ajibola Oyebamiji FNAPE and adopted by Dr. George Osahon FNAPE.</p>	<p>334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352</p>
18	<p>AOB</p> <ul style="list-style-type: none"> 1. Mr. Ajibola Oyebamiji FNAPE stated that the AC has been at the top of their game with the number of engagements and suggestions to the Exco for the period under review. He sought to know what Exco has done with these reports and suggestions. 2. Mr. Emeka Ezekwelu drew attention to the election process of NAPE where people are not allowed to campaign which he believes dwindles the interest in NAPE Activities and Elections. He submitted that a review of these electoral process should be considered. 	<p>353 354 355 356 357 358 359 360</p>
19	<p>Vote of Thanks</p> <p>The President thanked everyone once again for all their support to NAPE and their comments and contributions during the AGM. He wished everyone a safe journey back home.</p>	<p>361 362 363</p>
20	<p>Adjournment</p> <p>The motion for the adjournment of the AGM was moved by Dr Christopher Jackson and seconded by Alex Tarka.</p>	<p>364 365 366</p>
21	<p>Closing Prayers</p> <p>The 2023 NAPE Annual General Meeting was declared close at 6:45 pm by the President. Closing prayer by led by Dr. Charles Otoghile.</p>	<p>367 368 369</p>

2023 ANNUAL GENERAL MEETING ATTENDANCE

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